

**MINUTES OF THE EXTRA ST JOHN'S SCHOOL GOVERNANCE COMMITTEE**  
**MEETING HELD ON WEDNESDAY 23 NOVEMBER 2022**

<b>Attendees</b>	
Lt Col P Francis (PF) Mrs J Dowlen-Gilliland (JDG) Mr C Guyton (CG) Mrs P Demetriou (PD) Mr R Edwards (RE) Mr R Roberts (RR) Mrs C Turner (CT) Mr R Roberts (RR) Ms N Robertshaw (NR) Mr A O'Callaghan (AOC) Mrs J Heydon-Wells (JHW) Mrs E Ballard (EB)	Chair Vice Chair Acting Headteacher Secretary to SGC Finance Sub Committee Lead Support Staff Rep Parent Rep Akrotiri Support Staff Rep Teaching Staff Rep Parent Rep Episkopi Parent Rep Episkopi Parent Rep Akrotiri
<b>Apologies</b>	
Mr M Wilson (MW) Mrs T Chilman (TC)	Welfare Officer 1 Lancs Parent Rep Episkopi

Ser	Agenda Point	Comments	Actions
1	Welcome and opening remarks by Chair	<ul style="list-style-type: none"> <li>JDG opened the meeting at 1000 hrs and welcomed everyone present. JDG handed over to PF as new Chair of the SGC, Introductions were made by everyone at the table.</li> <li>PF introduced himself to the SGC and thanked the team for setting up this informal planning meeting predominantly to decide on the sub committees and their work, based on our school objectives.</li> </ul>	
2	Update from Acting Headteacher	<ul style="list-style-type: none"> <li>CG thanked the SGC for their continued support for the school.</li> <li>CG reported that himself and RE recently went back to Upavon for teacher interviews and have successfully appointed for the 3 posts - Maths, Computing and Maths and Design and Technology. It is hoped that they will all start in Sep 23.</li> <li>CG advised that since the last SGC meeting, that it has been agreed by HQ DCS that the vacant Headteacher post will now be given priority and be advertised at the end of Nov 22. JDG reported that she had discussed the urgency for this recruitment with HQ DCS at the recent DCS Conference held in Limassol. NR thanked JDG for her role in helping HQ DCS to action this.</li> </ul>	

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3	Our new objectives	<ul style="list-style-type: none"> <li>• CG reminded the SGC of the school's objectives to underpin our main priority to eliminate educational disadvantage caused by mobility.</li> <li>• CG discussed the very important role of the SGC to help him to provide robust leadership and to hold him to account in his delivery of this.</li> <li>• CG said that he wants an SGC that really knows what is going on in the school.</li> <li>• CG stressed the importance of agreeing a common approach and further activities tailored to each sub committee that will help deliver upon an agreed set of actions to help support the school to deliver a high quality education for all students.</li> <li>• CG shared his proposed staffing of the 8 new sub committees and thanked PD for collating the SGC's preference regarding these objectives. CG was clear that teaching staff governors are not expected to lead on any of the sub committees due to their current school workload commitments.</li> <li>• During this meeting CG asked the governors to split into the new SGC sub committee groups to work together on agreed actions to help them collate evidence for each of these areas. PD will type up the agreed action sheets and circulate them all to the SGC.</li> <li>• CG outlined the expectation for each sub committee to feed back on their findings at each full SGC meeting.</li> <li>• CG thanked everybody for attending this planning meeting and said that he wants an SGC that really knows what is going on in the school. CG confirmed that the school is very much open to the SGC and said that they are always welcome to come in.</li> <li>• JDG replied that having been part of the SGC for the last 5 years that this is great and thanked CG for allowing this.</li> <li>• CG advised that there is a new DCS approved safeguarding training specifically for governors. PD to send the link to all governors for completion asap.</li> <li>• CG advised that all governors will be able to have access to the NGA website – this is very useful for training and up to date relevant information for them. PD to inform governors of their login details asap.</li> </ul>	<p>PD</p> <p>PD</p> <p>PD</p>
4	Date of next Meeting	<ul style="list-style-type: none"> <li>• Wednesday 8 February 2023, WSBA Conference Room at 1000 hrs.</li> </ul>	