

SJS/BC

5 June 2019

Dear Parents/Guardians

Year 12 Introduction to the UCAS Application Process Meeting – Tuesday 2 July 1pm

On Tuesday 2 July we will be running a workshop in collaboration with the University of Newcastle. The workshop will focus on applying to UCAS and is open to all Year 12 students. UCAS (**Universities and Colleges Admissions Service**) is the organisation responsible for managing all applications to UK universities. It also offers advice on apprenticeships and other post 18 options.

As part of the workshop, we would like to invite all parents of year 12 students to attend a meeting at 1pm in the Conference Room to explain the application process to you. We would urge all parents to attend, even if your son or daughter is not thinking of making an application at this time. Every year, we have students who change their minds and we would like to keep their options open for as long as possible.

We will look at:

- The application process and deadlines
- How to research courses
- Writing a personal statement
- How you can best support your son or daughter with the application process

If you would like to attend, please complete the reply slip below. We look forward to seeing you on Tuesday 2 July. The meeting will last no longer than an hour.

Yours faithfully



Becky Curran
Head of 6th Form

UCAS Application Process Meeting – Tuesday 2 July 2019 – Mrs Curran

Name of student.....

I/we will/will not be attending the UCAS meeting on Tuesday 2 July 2019 at St John’s School.

Signed.....Parent/Guardian